

APPROVED

**CHIKAMING TOWNSHIP BOARD MEETING
June 9, 2016**

The June 9, 2016, meeting of the Township Board was called to order at 6:30 PM. by Supervisor Warner, with Dudiak, Rettig, Marske, and Sullivan present. Also present John Gooch, of the Harbor Country News, along with several members of the community.

A moment of silence for Chris Thompson, Chikaming Park Board member was observed.

Supervisor Warner led the Pledge of Allegiance.

Rettig moved, Marske supported to approve the Township Board May 12, 2016 and Special Meeting May 31, 2016 as corrected by Sullivan.
All ayes. Motion carried.

Dudiak moved, Marske supported to approve the Treasurers report as presented.
All ayes, motion carried.

CORRESPONDENCE – Presented to the board

A letter to notify Chikaming Township that the Michigan Liquor Control Commission has received an application for a license: Applicant Harbert Acquisition, LLC address of 13565 Red Arrow Hwy, Harbert MI 49115 for a Cynthia Berkshire of 363 S. Las Palmas Ave. Los Angeles, CA 90020.

A situation Letter was submitted to the board from Richard Kubsch.

A request from Rieth-Riley Construction Co., Inc. via e-mail for Sawyer Highland Church to put in an asphalt approach on the road next to the church. The approach would be 30' long, starting at red Arrow Highway. The quote was \$8,125.00. Warner advised the board he received a phone call on June 7, 2016, at 3:43 followed by the e-mail asking if Chikaming Township would pay for this to be completed. An answer was requested right away. Due to our board meeting not being held until June 9, 2016 and that this had not been a budgeted items we could not accept or say yes to the quote.

OLD BUSINESS: None

Sullivan requested a copy job description of the reassigned Zoning/Building Administrator and a copy his application showing a date stamp. Which he stated he requested at the last meeting. Dudiak will look into this and supply to him.

NEW BUSINESS

The Zoning board of appeals requested the township board to refer to the planning commission for a zoning ordinance text amendment asking for definition

of appliance. The motion was moved by Marske, supported by Rettig to refer to the planning commission. Warner, Dudiak, Rettig and Marske aye, Sullivan opposed. Motion carried. Discussion was lead. Sullivan requested the board for all documents from the March 31st special meeting that was presented by our attorney Mr. Hilmer. Sullivan advised he had requested this information in writing and has not received anything as of this date. Sullivan stated for the record if he did not received this information he will FOIA if necessary and being a board member does not feel he needs to FOIA and if he gets charged he will bill the township.

A motion was made to demolish a house on Warren Woods Road, 6884 W Warren Woods Rd., Three Oaks Michigan by the county. This property has been vacant and off the tax rolls for approximately 10 years. Sullivan wanted more clarification and legal answer from the county about putting a lien on the property and as to who pays or gets a demolition permit. Marske moved, Dudiak supported the motion with an amendment to the motion for explanation from the county. All ayes, motion carried.

An approval of the 2016 Tax Rate Millage was submitted to the board and brought for approval. Marske moved, Sullivan supported. All ayes. Motion carried.

In order to show the public true transparency , and based on Supervisor's acknowledgement of having little knowledge of construction, I so move that a committee be formed to thoroughly research and advise the board on the following:

1. Determine whether or not the Building/Zoning Administrator should be a full time position or part time.
2. Upon answering #1, then write a suitable job description for such position.
3. Using job description from #2, the committee will advertise, seek candidates, and interview each candidate with the intent of presenting their top 1, 2, or 3 candidates to this board for consideration.

Note: This committee should include the chair of the planning commission, and at least two other members knowledgeable in architecture, urban planning, and building-zoning.

Sullivan requested a motion, Warner moved to accept, In favor 3 , Sullivan, Warner and Dudiak with Marske and Rettig as no. Motion carried.

Motion from Trustee Sullivan:

At our open public meeting on March 31, attorney Hilmer mentioned derogatory e-mails written by our former Building/Zoning Administrator.

As you know Mr. Warner, Mr. Hilmer has refused to provide those emails unless the board requests them; therefore I make a motion that Mr. Hilmer produce and provide to this board copies of all derogatory emails and/or correspondences he was referring to at the open public meeting of March 31, 2016 . No board member seconded the motion, the motion died for lack of a second and was not voted on.

COMMENTS FROM THE PUBLIC:

Kevin Gillette left flyers and introduced himself to the board and public, he is a candidate for Berrien County Drain Commissioner.

Sara Doty commented and requested the board to look into the Cherry Beach parking lot situation she then ask that his be put on an our agenda in the future. A request for the board to send a letter to the DEQ regarding Cherry beach about the property line being in dispute. It was also ask for clarification on property size. Information to be given to Janet Schrader. Janet also requested a list of personnel committee members that is mentioned in the manual.

Red Arrow Cabins were discussed with a reading of the Planning minutes of April 1, 2015 were read. Sullivan requested copies of documents that had been discussed at our last meeting be directed to him. Dudiak advised that she had received a FOIA , on June 8, 2016 and will follow up with this request at the same time. She wanted again that her letter of last month be placed on record for the minutes. The board will look into the questions and advise.

Request for information on closing out building permits concerning on going barn building on Three Oaks Road. The Schmidt property, are there follow-up procedures it has been there for two to three years. Is there a standard length of time and process of inspecting buildings and if there are issues who takes care of them. A request for information to the public on all the questions and do we have a Code enforcement officer with information to be on agenda next month. Question about if flowers were going to be planted in the pots on Chikaming property this year. Answer was yes should be done soon.

Chief Taylor presented changes with his staff:

Officer Joseph Lomoro moved up from part-time to fulltime to replace Jeff Enders, who resigned from the department.

Cody Riley was presented to the board for approval to hire as fill in part time officer during the week. All physical's completed and passed. Moved by Marske, Rettig supported. All ayes, Motion carried.

Max Agens was recommended for approval for a 30-hour position to alternate from road patrol and summertime beach patrol. All physical's completed and passed. Motion was moved by Dudiak, supported by Marske to approve Max Agens. All ayes. Motion carried.

Reports from Police, Fire, MFR, Building Department, Park Board and Bridgman Library were all presented for approval motion was made by Rettig, supported by Marske to accept the reports and place them on file, all voted aye. Motion carried.

Bills were presented by Rettig for approval to be paid, Marske moved, supported by Sullivan, to accept the bills presented to be paid by Chikaming Township. All voted aye. Motion carried.

A statement was read by Supervisor Warner which states:

The Township Board does not ask any Township board member to represent the township at any other township board or commission other than those who have been appointed to various boards and commissions. If any Township board member does attend any of these boards or commissions they do so as a community member and do not represent the Township.

Motion was made to adjourn the meeting at 7:50 PM, Rettig moved, Marske supported. All ayes, Motion carried

Respectfully submitted by,

Paula Dudiak
Chikaming Township Clerk

6/14/16