



Chikaming Township Park Board Meeting, Monday, March 28, 2016

**Chikaming Township Park Board
Regular Meeting**

Monday, March 28, 2016, 6:30 p.m.
Chikaming Township Hall
13535 Red Arrow Hwy
Harbert, MI 49115

MINUTES	INDEX to MINUTES
Chris Thompson called the meeting to order at 6:33 p.m. Members present: Karen Tarpley, Joseph Reed, Janet Schrader, Kathy Sellers, Shelly Taylor, and Chris Thompson were present. EnRico Heirman was absent.	Call to Order Roll Call
Approval of the meeting's agenda. Moved by Tarpley, seconded by Schrader, to approve the agenda for the March 28th meeting. CARRIED	AGENDA APPROVED
Motion to approve preceding February regular meeting minutes. Schrader requested that in the page two, third paragraph, "Schrader received a correspondence" be amended to "the board received a correspondence." Moved by Schrader, seconded by Reed, to approve the minutes of the February regular meeting. Due to her nonattendance at the prior meeting, Tarpley abstained from the vote. CARRIED	MOTION TO APPROVE MINUTES MINUTES APPROVED
Schrader reported that she received a letter from Supervisor Warner with a new email address and password to be used for Park Board business. She requested assistance setting it up.	Correspondence
Sellers reported that the board currently has a balance of around \$28,000. She continued that Heirman had submitted three bills hoping that they would be deducted from this year's budget. Two were for the work Cory Busch is doing at the Harbert Community Park and one was for Landscape Architect Bob Ford's services. Sellers explained that she had met with Clerk, Paula Dudiak, and Supervisor, Wayne Warner, to discuss taking payment for the current projects happening at the park out of the 2015-2016 budget. Warner told Sellers that the auditors would not approve of this since the work was not completed but he did agree to pay half of the bill for the work.	Treasurer's Report

<p>Sellers summarized that there remains about \$18,000 in the budget that will go back to the general fund.</p>	
<p>Tom Flynn, president of the local Rotary Club, was present to explain that the Club has foundation grants that may be of interest to the board. Flynn read about the board’s updates to the community park and is a supporter of the improvements. He continued that the grants are generally small but could be a great supplement to their projects.</p> <p>Schrader stated that grant funding may be a good way to raise money for the chainsaw carving at McKinley Beach Access.</p> <p>Reed added that the Rotary funding could be a good way to secure matching funds for future grants.</p> <p>Fran Wersells was present to report that she found some great images of totem poles that may be a good option for the tree carving.</p>	<p>Public Comment</p>
<p>Schrader suggested that all beach stairs be reviewed as many of them require shoveling.</p> <p>Townline Beach - Nothing new to report.</p> <p>McKinley Beach Access – Schrader reported that after the recent construction adjacent to the access an erosion problem has formed.</p> <p>Miller Beach Access– Tarpley requested that the railing here be painted white. She would also like to see the new public safety shed painted as soon as possible. Tarpley added that she spoke with the neighbor adjacent to the property who is willing to help plan the new landscaping with the plants secured by tree vouchers. Thompson reminded the board that size will be important so that the plants do not affect the overhead powerlines.</p> <p>Moved by Tarpley, seconded by Schrader, that an amount not to exceed \$1,500 be added to the vouchers to beautify the beach access landscaping at Miller Beach.</p> <p style="text-align: right;">CARRIED</p> <p>Berrien Beach Access – Nothing new to report.</p> <p>Pier Street Beach – It was reported that there was a large washout under the stairs because the drain was not cleaned by the road commission and thus failed.</p> <p>Cherry Beach – Nothing new to report.</p> <p>Harbert Beach – Nothing new to report.</p> <p>Warren Woods Park and Preserve – Thompson requested that Reed maintain the drain while he is on vacation. He added that applications for the planting fields may be picked up at the township hall. The road entrance will need to be graded because the winter left it riddled with</p>	<p>Beach/ Park Reports</p> <p>MOTION FOR ADDITIONAL FUNDS TO LANDSCAPE</p>

<p>potholes. Schrader added that the fishing pavilion is in need of repair.</p> <p>Harbert Road Park and Preserve – Nothing new to report.</p> <p>Harbert Community Park – Nothing new to report.</p>	
<p>Thompson reported that he will make sure the final payment for the dam report comes out of this year’s budget. He continued that the inspection is complete and that it will need to happen again in 5 years.</p> <p>Thompson updated the board that the deadline to have election materials in for the upcoming year’s election is April 19th.</p>	Old Business
<p>Schrader reported that Stacey LaRocco who serves on New Buffalo’s Park Board invited her to attend a work shop on April 22nd in Grand Haven focused on the topic of water safety.</p> <p>Moved by Thompson, seconded by Tarpley, to pay for Schrader’s coursework and mileage to attend the Grand Haven water safety course.</p> <p style="text-align: right;">CARRIED</p> <p>Reed presented signage wording for one small sign to be installed below the CTP&P sign in the back pavilion area to recognize Chikaming Open Lands (COL) assistance to the Township in securing the funding necessary to acquire the Park & Preserve. Thompson declared a conflict of interest on this matter. He is the Executive Director of COL. Thompson recused himself from the discussion that followed and abstained from voting,</p> <p>Moved by Reed, seconded by Schrader , to approve the signage, as presented, to be installed at the Warren Woods Park and Preserve in a location determined by Thompson.</p> <p style="text-align: right;">CARRIED</p> <p>Schrader suggested that the long history behind the Warren Woods Park and Preserve be added to the website.</p> <p>Schrader reported that the ice rink was removed at the Harbert Community Park. She suggested the board begin considering purchasing a larger rink liner for next year.</p> <p>The board discussed the possibility of adding a concrete path to the new pavilion with a pad to be poured underneath the structure. The slope from the parking lot to the structure will need further review prior to making a final decision.</p> <p>Thompson requested the board’s thoughts on hosting the Taste of Chikaming Event. Schrader asked why the Park Board should sponsor an event that used to be handled entirely by the township board. She continued that historically the event took place every other year.</p>	<p>New Business</p> <p>MOTION TO PAY FOR COURSEWORK</p> <p>MOTION TO ADD SIGNAGE AT WARREN WOODS PARK AND PRESERVE</p>



Further discussions with the township will take place prior to making a final decision on the event.	
No public comments at this time.	Public Comment
Moved Schrader, seconded Sellers, to adjourn meeting at 9:48 p.m. CARRIED	ADJOURNED
MONDAY, April 25, 2016 at 6:30 p.m.	NEXT MEETING
Minutes submitted by Jessica Miller	