



13535 Red Arrow Highway P.O. Box 40 Harbert, MI 49115-0040  
256/469-1676 Phone 269/469-4416 Fax  
Web site: chikamingtownship.org

# LAND DIVISION APPLICATION

Approval of a division of land is required before it is sold, leased for more than one year or gifted, when the new parcel is less than 40 acres or the equivalent and not just a property line adjustment. (P.A. 288, as amended)

**1. PROPERTY OWNER information:**

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

**Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

CHECK HERE to mail this form to above, when review is complete.

**2. APPLICANT information:**

Contact Person's Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

CHECK HERE to mail this form to above, when review is complete.

**3. LOCATION of parent parcel to be split:**

Address/Road Name: \_\_\_\_\_

Parent parcel number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Legal description of Parent Parcel (attach extra sheets, if needed): \_\_\_\_\_

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**4A. PROPOSAL: Describe the division(s) being proposed:**

A. Number of new Parcels: \_\_\_\_\_  
B. Intended use ( \_\_\_\_\_ residential, commercial, etc.): \_\_\_\_\_

C. The division of the parcel provides access to an existing public road by: (check one)

\_\_\_\_\_ Each new division has frontage on an existing public road.

\_\_\_\_\_ A new public road, proposed road name: \_\_\_\_\_  
(Road name cannot duplicate an existing road name)

\_\_\_\_\_ A new private road or easement, proposed road name: \_\_\_\_\_  
(Road name cannot duplicate an existing road name)

**4B. PROPOSAL: Write here, or attach, a legal description for each proposed new parcel:**

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**4C. Write here, or attach a legal description of any proposed new road, easement, or shared driveway:** \_\_\_\_\_

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5. **PREVIOUS DIVISIONS:** List here, or attach copies of all previous divisions of the parent parcel or tract: \_\_\_\_\_

6A. **FUTURE DIVISIONS** that might be allowed but not included in this application? \_\_\_\_\_

68. The number of future divisions transferred from the parent parcel to another parcel? \_\_\_\_\_

Identify the other parcel: \_\_\_\_\_  
(See section 109(2) of the Statute. Make sure your deed includes both statements as required in section 109(3) and 109(4) of the Statute.)

7. **ATTACHMENTS** (All attachments MUST be included). Letter each attachment as shown here.

- A. 1. A survey or tentative parcel map at a scale of \_\_\_\_\_ (insert scale), of proposed division(s) of parent parcel;  
The survey or map must show:
  - (1) current boundaries (as of March 31, 1997, and
  - (2) all previous divisions made after March 31, 1997 (indicate when made or none), and,
  - (3) the proposed division(s), and dimensions of the proposed divisions, and
  - (4) that each parcel is accessible, and
  - (5) existing and proposed road/easement rights-of-way, and
  - (6) each parcel that is a development site has adequate easements for public utilities from each parcel to existing public utility facilities, and,
- B. Indication of approval, or permit from County Road Commission for each proposed new road.
- C. A copy of any transferred division rights (§109(4) of the Act) in the parent parcel or parent tract.
- D. A fee of two hundred dollars (\$200.00)
- E. Other (please list) \_\_\_\_\_

8. **AFFIDAVIT** and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel or tract division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel or tract division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. I understand this is a parcel division which conveys certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1966), MCL 560.101 et. seq.), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights. Finally, even if this division is approved, I understand zoning, local ordinance and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to the law are made.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

REVIEWER'S ACTION: \_\_\_\_\_ Total \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

\_\_\_\_ Approved: **APPROVAL OF A DIVISION IS NOT A DETERMINATION THAT THE RESULTING PARCELS COMPLY WITH OTHER ORDINANCES OR REGULATIONS**

\_\_\_\_ Denied. Reasons (cite §): \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_