

CHIKAMING TOWNSHIP
2024 POVERTY EXEMPTION GUIDE

Property owners must file the following with the local unit of government to apply for the poverty exemption for 2024.

1. Form 5737 Application for MCL 211.7u Poverty Exemption
2. Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty
3. All required additional documentation as listed within Form 5737 (the Application). Individuals not required to file federal/state income tax returns would instead submit: Form 4988 Poverty Exemption Affidavit

In addition to filing Forms 5737 and 5739 and any supporting documentation, applicants must do all the following to be eligible for the poverty exemption:

1. Own and occupy the property as a principal residence.
2. Provide federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence (disclosure of the income of an owner who is not residing in the principal residence is not required). Federal and state income tax returns are not required for a person residing in the principal residence of that person was not required to file a federal or state income tax return. Instead, Form 4988, Poverty Exemption Affidavit may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year.
3. Produce a valid driver's license or other form of identification, if requested.
4. Produce a deed, land contract, or other evidence of ownership of the property, if requested.
5. Meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services or alternative guidelines adopted by the Township of Chikaming. (See Attached)
6. Meet the asset level test adopted by the Township of Chikaming. (See Attached)

Deadline dates for submission of forms to ensure the application gets reviewed by the Board of Review during the calendar year are:

March 13, 2024, by 4:00 p.m.
July 15, 2024, by 4:00 p.m.
December 9, 2024, by 4:00 p.m.